

Saint Peter's School Advisory Board Meeting
1/22/2020

Members Present:

x Father Kalita	x Mr. Loudermilk (Mrs. Clarke as rep.)	x Mr. De La Oliva
x Mrs. Cocozzella	Mrs. Baratian	x Mr. Domally
x Mr. Abreu	x Mr. Bykowski	x Mrs. Giron
x Ms. Gallagher	x Mrs. Byrdy	x Mrs. Hooke
x Mrs. Santos	x Dr. Convey	

Meeting was convened at 7:03 P.M.

The Gospel from Matthew 4:12-23 was read by Ms. Gallagher and discussed.

Principal's Report: *Mrs. Cocozzella*

- Blue Ribbon application was submitted on 12/19 to CAPE – Will hear on 1/29 if we have made it to the next round
- 3 grant applications were submitted on 12/31 to Maryland State Department of Education – Aging Schools, Security, Textbooks
- The school's application for the Non-public school Textbook Funding has been approved. We will find out the allotment per child soon. It usually runs around \$22,000. Waiting to hear on the other two grants
- Students in grades 3 and 4 (depending on age – those born in 2010) participated in NAEP (National Assessment of Educational Progress) testing on January 22
- All-school ALICE drill will be held during the 1st or 2nd week of February – a notice will be sent out to parents first
- Once tuition is determined for next year, a budget presentation will be sent to parents
- The HSPT results are in (to the school, not the families yet). Just a comparison between the average scores from the last two years to this year:

	2017-2018	2018-2019	2019-2020
Reading	77%	79%	80%
Math	80%	84%	78%
Language	67%	80%	83%
Total	79%	85%	84%

School Report- *Ms. Gallagher*

- Nov. 25-29 No school due to school meeting the fundraiser goal
- Dec. 2-6 Grades PK-8 participated in a door decorating contest to get into the Christmas Spirit
- Dec. 5 Grades 5-8 attended "Singing in the Rain" at Olney Theater

- Dec. 9 Grades PK-8 celebrated the Immaculate Conception
- Dec. 14 2nd grade received their First Penance
- Dec. 17 Grades K-6 and Choir performed in their annual Christmas Show; “Away in a Mango”
- Dec. 20 Students celebrated Christmas and attended a holiday Sing-a-Long to begin Christmas break
- Dec. 20-Jan. 3 Christmas break
- Jan. 15 Classes celebrated Baptism day. Grades K-5 received little cupcakes and brought in different mementos from the Baptism to share with their classmates.
- Jan. 17 End of Quarter 2
- Jan. 20 No School, Martin Luther King Jr. Day

Home and School Executive Board- Mrs. Clarke

- Building & Grounds – Winter cleanup January 25
- Hospitality – Working on events for Catholic Schools Week
- Enrichment – Registration deadline was Jan 10
- Volunteers –
- Events – The luau/gala is scheduled for April 25. Please encourage folks to attend. Father/daughter dance is this Friday Jan 24. International night is Jan 31 and there are currently 17 countries to be represented
- Fundraising – We are working to finalize the date for the next restaurant fundraiser. Possibly Shrove Tuesday- it is confirmed that Shrove Tuesday will be at IHOP
- Publicity – Deadline for content for next issue of Parish Times has passed

Pastor’s Report- Father Kalita

- Father Kalita reported about the Maryland Catholic Conference- lobbyist in Annapolis who are making sure that Catholic Schools continue to receive certain funding programs, for example the BOOST program. We can sign up to be on mailing lists to properly help advocate for Catholic Schools. Announcements will be sent home to parents, so they can do the same.
- Father Kalita reported that the church is still experiencing a decrease in the offertory. He will be having the meeting soon to go over the numbers, there was a delay with the 1/2 year report. The committee will be discussing ways to increase the offertory at that meeting.

OLD BUSINESS

Catholic Identity

- Mrs. Cocozzella gave Ms. McGranaghan the binder for Teaching the Mass to review what is already being taught and how to incorporate this program within her 6th, 7th, and 8th grade classes.
- On 1/22 the 8th grade class participated in a Teaching the Mass class with Father Ryan.
- For the future, parents of the students will be invited to attend the class with the children.
- Further updates, next meeting

Technology/Infrastructures

- Mr. Domally reported that he has the price it would cost to upgrade the bandwidth of the school needed to provide the Archdiocesan Technology Standard of 10 megabytes per student by June 2022.
- By next meeting, Mr. Domally will have a break down of costs to upgrade the bandwidth.

Mission Statement/Tagline

- Mrs. Cocozzella will work with a couple of board members via email to present proposition to shorten/condense the 2nd half of the mission statement.
- It was agreed by all that the tagline will stay as it is.

Raise the Paddle

- Ms. Gallagher asked faculty if they would rather use the Raise the Paddle money for safety or technology, or if they had any other suggestions.
- It was reported back:
- votes for technology: upgrade projectors, wireless connection, more iPads/ chromebooks, more applications on the iPads.
- suggestion for upgraded furniture in various rooms used by the whole school: library, Parish Hall, music/art room.
- suggestion to split up the Raise the Paddle between the different grade levels and use the money to provide those grade levels what they would personally want: desks, supplies, classroom iPads.
- We will vote on a final decision at the next meeting.

NEW BUSINESS

Second Quarter Review

- The school budget report was not ready, will be discussed next meeting

Tuition for Next Year

- This year's tuition rates were compared to next year's rates with a 3% increase. Last year, the rates were not increased due to a previous year's profit.
- It was agreed that a 3% increase is generous and feasible.
- It was discussed ways that fees could be changed, for example the technology fee. Mrs. Cocozzella will report back next meeting on how the fees are used currently.

Enrollment for Next Year

- Kindergarten is full with 8 pending applications. There are two classes capped at 15 currently.
- In grades 1 through 4 there will be one class, in grades 5-8 there will be two classes each for next year.
- Administration is keeping an eye on the numbers to see if there are enough Kindergarten children to open a third class or add more children to the already existed 2.
- A decision will be made soon on the numbers in Kindergarten.

ALICE

- Mrs. Cocozzella discussed the updates to the ALICE program in her Principal's Report.

Freshman Survey

- Mrs. Cocozzella distributed copies of last's year's exit survey that was sent to the 8th graders who graduated. Last year there was a 50% return.
- Board members were asked to review the survey and send suggestions for changes to Mrs. Cocozzella as soon as possible, the surveys will be sent out in February.

Strategic Plan

- No updates; will be reviewed next meeting.

Volunteer Hours

- At the end of the 2019 school year to make changes to the volunteer hours that parents need to complete.
- Father Kalita noted that the name should be changed from Volunteer Hours to Service Hours.
- It will be discussed at the next HSEB meeting that hours should be increased from 15-20, that 10 hours should be done between Aug. and Dec. and the other 10 should be done between Jan. and May.
- It was discussed that there should be better communication on ways that parents can complete their service hours, maybe one central site or google sign-up so new parents know where to go. It was suggested this could be added to the Parent Portal.
- Father Kalita suggested that there should be an incremental change to the hours, do 16 next year, then 18, then 20.
- Will here back from HSEB next meeting.

Meeting was adjourned at 9:45 P.M.

Respectfully Submitted by Ms. Gallagher

★Next SAB Meeting: February 26th, Ash Wednesday at 7:00 PM.

SAB Meeting Date	SAB member responsible for Prayer/Notes	Documents due for File
February 26	Mike Bykowski	Tuesday, February 25
March 25	Mr. Abreu	Tuesday, March 24
April 22	Crystie Byrdy	Tuesday, April 21
May 27	Jackie Baratian	Tuesday, May 26