

Saint Peter's School Advisory Board Meeting
09/25/2019

Members Present:

<input checked="" type="checkbox"/> Father Kalita	<input type="checkbox"/> Mr. Loudermilk	<input checked="" type="checkbox"/> Mr. De La Oliva
<input checked="" type="checkbox"/> Mrs. Cocozzella	<input checked="" type="checkbox"/> Mrs. Baratian	<input checked="" type="checkbox"/> Mr. Domally
<input checked="" type="checkbox"/> Mr. Abreu	<input checked="" type="checkbox"/> Mr. Bykowski	<input checked="" type="checkbox"/> Mrs. Giron
<input type="checkbox"/> Ms. Gallagher	<input checked="" type="checkbox"/> Mrs. Byrdy	<input checked="" type="checkbox"/> Mrs. Hooke
<input checked="" type="checkbox"/> Mrs. Santos	<input type="checkbox"/> Dr. Convey	

Meeting was convened at 7:05 P.M.

The Gospel LK 16:19-31 was read and discussed.

September 04, 2019 meeting Minutes reviewed and approved by SAB.

Principal's Report – Mrs. Cocozzella

1. School opened on August 27th with 352 students and a full faculty.
2. The Parish Hall and three classrooms underwent asbestos abatement over the summer; an outside company laid new tile in all four areas. The school kitchen is still under construction.
3. We hosted a 4-week science camp this summer. The \$8,900 profit from this camp is being used to purchase the materials necessary for the new middle school Project Lead the Way program, The Magic of Electrons. This course is for 8th graders – they will learn about energy and circuitry. STREAM lab ribbon cutting was Tuesday, September 24; opening to all students on September 30. Information on volunteering is forthcoming.
4. The online standardized testing, Scantron, is underway for grades 2 – 8. Our scores are looking consistent with our Spring scores (which qualify us to apply for the Blue Ribbon). We are discussing whether or not to test again in January or to wait until the Spring.
5. The teachers were trained further in ALICE – Mr. Abreu led an active training with the faculty.
6. A Virtus training was held in the Parish Hall on September 19th.
7. The Archdiocese of Washington is asking all schools to have an open house during a two-week window in October. Ours will be Tuesday, October 22nd. It will run just like one of our normal Tuesday open houses, but just with a little more “pizazz”.

School Report – Mr. Abreu

1. 9/12 Back to School Night for parents with an address from Mrs. Cocozzella.
2. 9/13 Students had their individual school pictures. 8th grade was allowed to dress down in appropriate attire, new for K-7 students wore their regular day uniform.

3. 9/20 First all school Mass led by Mr. Nguyen's choir of students from grades 4-8
4. 9/21 Mr. Nguyen's choir sang at 5 o'clock Mass, afterwards Movie Night was on the field from 6-9. Students and their families enjoyed food/candy and Incredibles 2
5. 9/23 8th graders attended their 8th Grade Challenge Field Trip at Adventure Park in Sandy Spring
6. 9/24 8th grade attended Olney Theater to see the play "Anne Frank"
7. 9/25 6th graders attended their Smithsonian Environmental Research Center (SERC) in Edgewater, MD

Home and School Executive Board Report – Mr. Loudermilk

1. No report from HSEB

Pastor's Report – Father Kalita

1. Reviewed Annual Parish Financial Report
2. Father Kalita will be providing his Sermon on the Amount the first weekend in February.
3. International Night must comply with all fire safety regulations and procedures that were discussed last year.

OLD BUSINESS

Strategic Plan- Items to Address – Mrs. Cocozzella

1. Goal 1- Continue to further the Catholic Identity- integrated approach to faith formation.
 - a. Discussed integrating new Catechesis of the Mass curriculum in a limited number of grades considering the reduced number of Priests at St. Peter's this year.
2. Goal 2- Facilitate Academic Excellence:
 - a. Professional development for teachers (Gateway Program of PLTW, training a new STREAM coordinator)
 - b. Locate, identify and assess all network hardware throughout the school building
3. Goal 3- Recruitment and Retention (be aware of current enrollment trends, intentionally manage the lower school to one class of each grade up to 5th Grade by 2021:
 - a. Our single 5th grade will be moving on to 6th grade next year. We need to recruit incoming 6th graders.
 - b. Limit number of classes, but increase student enrollment
 - c. Make Parish census files available for our use in targeted recruitment
 - d. Utilize word of mouth through families participating in local sport organizations (OBGC, Sandy Spring, etc)
 - e. Focus recruitment on Parish and SOR children
 - f. Re-Market our Blue Ribbon award and technology capabilities

SAB Homework:

- a. Provide ideas/feedback on goal 3

- b. Review the Saint Peter’s Mission Statement and provide any thoughts/recommendations on revisions.

NEW BUSINESS

Review 2018-2019 Budget – Mrs. Cocozzella

- 1. In reviewing the bottom line between 2018 and 2019, we need to keep marketing and recruitment in mind moving forward to increase enrollment and income.

Meeting adjourned at 9:00 P.M.

★Next SAB Meeting: October 16th at 7:00 PM.

SAB Meeting Date	SAB member responsible for Prayer/Notes	Documents Due Date for File
September 25	Margaret Giron	
October 16	Giovani Domally	Tuesday, October 15
November 20	John Convey	Tuesday, November 19
December 18	Victor De la Oliva	Tuesday, December 17
January 22	Ms. Gallagher	Tuesday, January 21
February 26	Mike Bykowski	Tuesday, February 25
March 25	Mr. Abreu	Tuesday, March 24
April 22	Crystie Byrddy	Tuesday, April 21
May 27	Jackie Baratian	Tuesday, May 26